





Brighton & Hove  
City Council

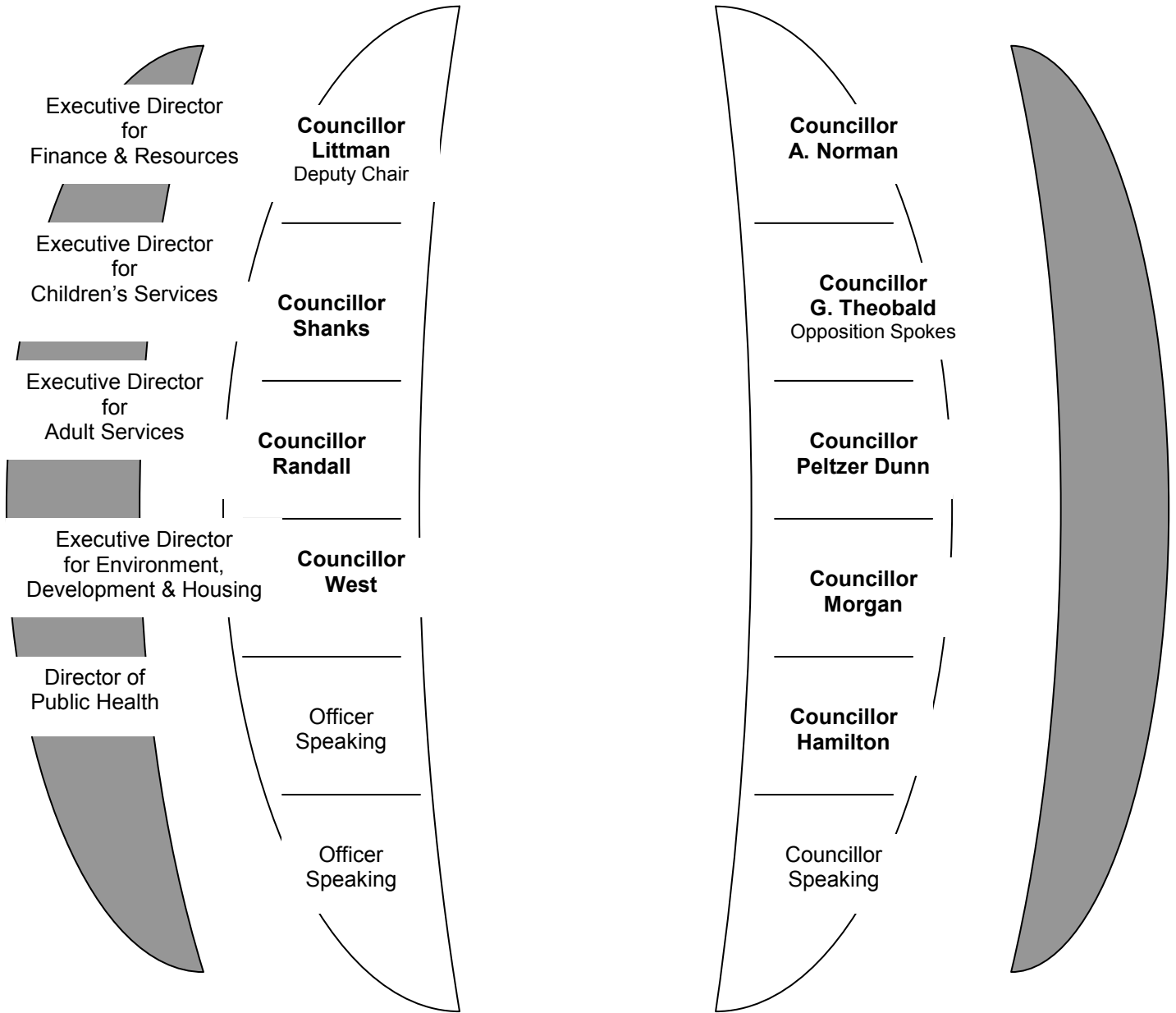
# Policy & Resources Committee

Title:	<b>Policy &amp; Resources Committee</b>
Date:	<b>13 June 2013</b>
Time:	<b>4.00pm</b>
Venue	<b>Council Chamber, Hove Town Hall</b>
Members:	<b>Councillors:</b> J Kitcat (Chair), Littman (Deputy Chair), G Theobald (Opposition Spokesperson), Morgan (Opposition Spokesperson), Hamilton, A Norman, Peltzer Dunn, Shanks, Randall and West
Contact:	<b>Mark Wall</b> Head of Democratic Services 01273 291006 mark.wall@brighton-hove.gov.uk

	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
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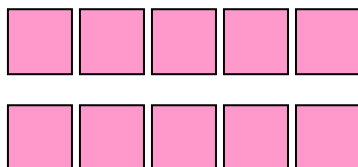
# Democratic Services: Policy & Resources Committee

Monitoring Officer	Councillor J. Kitcat Chair	Chief Executive	Head of Democratic Services
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Public Speaker	Public Speaker
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Public Seating



Press

## AGENDA

### PROCEDURAL MATTERS

#### 1. PROCEDURAL BUSINESS

(a) **Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) **Declarations of Interest:**

- (a) Disclosable pecuniary interests not registered on the register of interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare:

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

**NOTE:** *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.*

**2. MINUTES**

**1 - 10**

To consider the minutes of the meeting held on the 2<sup>nd</sup> May 2013 (copy attached).

*Contact Officer: Mark Wall*  
*Ward Affected: All Wards*

*Tel: 29-1006*

**3. CHAIR'S COMMUNICATIONS**

**4. CALL OVER**

- (a) Items (7 – 9) will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

**GENERAL MATTERS**

**5. PUBLIC INVOLVEMENT**

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented by members of the public to the full council or at the meeting itself;
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 6<sup>th</sup> June 2013;
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 6<sup>th</sup> June 2013.

**6. MEMBER INVOLVEMENT**

**11 - 12**

To consider the following matters raised by councillors:

- (a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Notices of Motion:**
  - (i) 'Blacklisting of Construction Workers.' Referred from the Council meeting held on the 9<sup>th</sup> May 2013 (copy attached).

*Contact Officer: Mark Wall*  
*Ward Affected: All Wards*

*Tel: 29-1006*

## **POLICY & RESOURCES COMMITTEE**

### **FINANCIAL MATTERS**

- 7. TARGETED BUDGET MANAGEMENT (TBM) PROVISIONAL OUTTURN 2012/13** **13 - 92**

Report of the Executive Director for Finance & Resources (copy attached).

Contact Officer: Jeff Coates

Tel: 29-2364

Ward Affected: All Wards

### **STRATEGIC & POLICY MATTERS**

- 8. EMPLOYABILITY FOR YOUNG PEOPLE IN CARE AND CARE LEAVERS - UPDATE** **93 - 96**

Report of the Executive Director for Children's Services (copy attached).

Contact Officer: James Dougan

Tel: 295511

Ward Affected: All Wards

### **CONTRACTUAL MATTERS**

- 9. RATIONALISATION AND PROCUREMENT OF THE MECHANICAL AND ELECTRICAL TERM CONTRACTS** **97 - 102**

Report of the Executive Director for Finance & Resources (copy attached).

Ward Affected: All Wards

### **GENERAL MATTERS**

- 10. ITEMS REFERRED FOR COUNCIL**

To consider items to be submitted to the 18<sup>th</sup> July 2013 Council meeting for information.

*In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, each Minority Group may specify one further item to be included by notifying the Chief Executive no later than 10.00am on 8<sup>th</sup> July 2013 (the eighth working day before the Council meeting to which the report is to be made), or if the Committee meeting takes place after this deadline, immediately at the conclusion of the Committee meeting.*

## POLICY & RESOURCES COMMITTEE

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions and deputations to committees and details of how questions and deputations can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

### WEBCASTING NOTICE

This meeting may be filmed for live or subsequent broadcast via the Council's website. At the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. You should be aware that the Council is a Data Controller under the Data Protection Act 1988. Data collected during this web cast will be retained in accordance with the Council's published policy (Guidance for Employees' on the BHCC website).

For further details and general enquiries about this meeting contact Mark Wall, (01273 291006, email [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

### ACCESS NOTICE

The lift cannot be used in an emergency. Evac Chairs are available for self-transfer and you are requested to inform Reception prior to going up to the Public Gallery. **For your own safety please do not go beyond the Ground Floor if you are unable to use the stairs.** Please inform staff on Reception if this affects you so that you can be directed to the Council Chamber where you can watch the meeting or if you need to take part in the proceedings e.g. because you have submitted a public question.

Date of Publication - Wednesday, 5 June 2013